

ST MARY HOO PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 20 JULY 2011 IN THE FUNCTION ROOM, THE FENN BELL INN, FENN STREET AT 7.00 pm**

PRESENT: Cllr Bill Budd Chairman
 Cllr Paul Hassell
 Cllr Mrs Carol Heyburn

Mrs Roxana Brammer Clerk

In attendance Mrs Ann Stanbrook Footpaths Officer

Item *Action point*
Minute number
 2010/11/

1 APOLOGIES

53 An apology for absence was received from Cllr Bill Khatkar, who was abroad. This apology was accepted.

2 DECLARATIONS OF INTEREST & ALTERATIONS TO THE REGISTER

54 It was reported that Cllrs Budd, Hassell and Mrs Heyburn had received dispensations for matters relating to the Nature Reserve and planning applications in their area.

3 MINUTES OF THE MEETING HELD ON 17 MAY 2011

55 It was proposed by Cllr Mrs Heyburn, seconded by Cllr Hassell and agreed the minutes of the meeting held on 17 May 2011 be signed as a true record.

4 MATTERS ARISING

56 No matters were raised.

5 VACANCY

57 The Clerk reported that Mr Terry Ballard had spoken to her about the vacancy following the election and she had asked him to submit a written application, but he had not done so. Cllr Budd said that Mr Ballard had spoken to him about his plans for the Fenn Bell Inn, which would need planning permission and it was agreed that Mr Ballard should not be co-opted to avoid any conflict of interests. Cllr Budd would speak to him.

*BB***6 PLANNING****a Applications**

58 **i MC/11/1597:** 1A Bellwood Court: Insertion of rooflights and parapet wall to orangery (pool house) together with the connection of orangery (pool house) to main dwelling house (resubmission of MC/10/2136)

No objection.

59 **b Decisions**

The decision as listed on Appendix A was received.

60 **c Appeals and Other Matters**

None.

61 **d Licensing Applications**

None.

9 FINANCE62 **a Bank Balances**

The bank balances as listed on appendix B were noted.

63 **b Cheques Signed Since the Last Meeting**

None

64 **e Accounts for Payment**

It was proposed by Cllr Budd, seconded by Cllr Mrs Heyburn and agreed the accounts for payment as listed on Appendix B be approved (cheques 100733-100736). In the absence of Cllr Khatkar, it was proposed by Cllr Budd, seconded by Cllr Hassell and agreed that the bank be asked to accept cheques with the signatures of Cllr Budd and the Clerk, as people could not be expected to wait until the next meeting to be paid and as HMRC demanded payment by the 22nd of each month.

8 GRANT APPLICATIONS

65 None.

9 AMENITY COMMITTEE66 **a Footpath Officer's Report**

The Chairman suspended the meeting to allow Mrs Stanbrook to give her report.

Mrs Stanbrook said she had contacted the Public Rights of Way officer at Medway Council and reported the footpaths that needed attention. Some had become impassable.

The Chairman thanked Mrs Stanbrook and reconvened the meeting.

67 **b Nature Reserve**

Laverock Tree Care would be asked to look at the summer maintenance programme in the management plan. Cllrs Budd, Hassell and Mrs Heyburn would investigate the fence, speak to the residents of Fenn Cottages and consider options.

68 **c Pond**

It was reported that works had been undertaken in The Street by the pond.

69 **d Minutes of the Meeting of the Amenity Committee held on 14 June 2011-10-04**

Noted.

10 RURAL LIAISON COMMITTEE70 **a Representative's Report**

The next meeting was on 21 September.

b Rural Liaison Grant Projects

- 71 i Seat and moving notice board. Ongoing
- 72 ii Spring bulbs. The Clerk would order daffodils and crocuses.
- 73 iii Birdboxes. The Clerk to order.

11 KAPC/MAC74 **a Representatives' Report**

Cllr Mrs Heyburn reported on the last meeting, when the speaker had given his reminiscences of Rochester during World War II. The next meeting would be in August and representatives would give parish reports.

12 POLICE MATTERS75 **a Police Liaison Committee representative's report**

Cllr Hassell reported on the restructuring of the force, when the N W Kent and N Kent divisions would be amalgamated. He reported that a car had been caught on the roundabout and the driver warned and that the number of another car had been passed on to the police.

13 HIGHWAYS AND TRANSPORT76 **a Fenn Corner Roundabout**

The works promised by Ian Wilson had not been carried out. The Clerk would contact Cllr Filmer.

14 COMMUNICATIONS77 **a Newsletter**

Allhallows Parish Council had agreed that St Mary Hoo could once more go in with Allhallows' Life. The cost would be £42 for the 100 copies needed and the magazine would be monthly. The copies would be sent to Cllr Hassell who would arrange delivery.

78 **b Website**

Mrs Stanbrook would design a footpath walk to go on the website.

15 CONSULTATION

79 No documents received.

16 CORRESPONDENCE

80 None.

17 REPORTS AND CIRCULARS

81 The reports and circulars as listed on the agenda were received.

18 DATE AND VENUE OF NEXT MEETING

82 Tuesday 11 October in the Function Room, Fenn Bell at 7.00 pm.

19 ANY OTHER BUSINESS

83 No matters were raised.

The Chairman closed the meeting at 8.20 pm

SignedChairman

On theday of2011